



# LOS ANGELES COUNTY POLICE

KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 375  
LOS ANGELES, CALIFORNIA 90012  
(213) 974-1120 FAX (213) 620-7141



*"Dedicated to the Community We Serve"*

**MARGARET A. YORK**  
CHIEF OF POLICE

December 16, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 383  
Los Angeles, CA 90012

Dear Supervisors:

**INCREASE AUTHORITY DELEGATED TO CHIEF, OFFICE OF PUBLIC SAFETY,  
TO AMEND CONTRACT 76439 WITH SECURITAS SECURITY SERVICES USA,  
INC., FOR UNFORESEEN SECURITY REQUIREMENTS IN SERVICE PROVISION  
AREA SIX  
(All Districts) (3-VOTES)**

**SUBJECT:**

Increase the authority delegated to the Chief, Office of Public Safety (Chief), to amend Contract Number 76439 with Securitas Security Services USA, Inc., in an amount not to exceed \$4,126,983 (an increase of \$916,148), if necessary, to provide for unforeseen service level increases in Service Provision Area Six.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Increase the authority delegated to the Chief, Office of Public Safety, to amend Contract Number 76439 in an amount not to exceed \$4,126,983 (an increase of \$916,148), if necessary, to provide for additional services an/or emergent security requirements as they may arise in Service Provision Area Six for the first contract year.

Administrative Services Bureau  
13001 Dahlia Street  
Downey, CA 90242-4100  
Phone (562) 940-8379  
Fax (562) 803-4137

Facilities Services Bureau  
320 West Temple Street  
Hall of Records, Room B-75  
Los Angeles, CA 90012-3220  
Phone (213) 974-9602  
Fax (213) 617-2143

Health Services Bureau  
13001 Dahlia Street  
Downey, CA 90242-4100  
Phone (562) 940-8352  
Fax (562) 803-0013

Parks Services Bureau  
2101 N. Highland Avenue  
Bungalow D  
Los Angeles, CA 90068-3240  
Phone (323) 845-0070  
Fax (323) 882-8209

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

On January 8, 2008, your Board of Supervisors approved the Contract Number 76439 (Contract) with Securitas Security Services USA, Inc., to provide the County with security guard services in Service Provision Area Six at a contract cost of \$3,210,835 for the first year. The Contract authorized the Chief to amend the contract annually in an amount not to exceed ten (10) percent of the contract amount.

The Chief has exercised this authority and an additional increase is requested to replenish the Chief's authority, so that unforeseen and/or emergent requirements may be quickly addressed. Examples of additional service requests that have arisen during the first nine months of the first contract year is the opening of the multi-service center with the departments of Mental Health, Children and Family Services, Child Support Services Department, and Public Social Services at 8300 Vermont Avenue in Los Angeles. Sufficient contract authority remains to provide services through December 31, 2008. The increase will provide for continuation of services during the final month of the initial contract year.

**IMPLEMENTATION OF STRATEGIC PLAN GOALS:**

The proposed amendment will further the County's Strategic Plan Goal 1 (Service Excellence), Goal 4 (Fiscal Responsibility), and Goal 8 (Public Safety) through the provision of quality armed and unarmed security guard services at a savings over County costs.

**FISCAL IMPACT/FINANCING:**

These services are funded through billings to the Facilities Services Bureau client County departments; Department of Mental Health, Children and Family Services, Child Support Services Department, and Public Social Services have indicated sufficient appropriation of funding is budgeted accordingly for FY 2008-09. The Office of Public Safety's (OPS) FY 2008-09 Budget provides sufficient appropriation to fund the amendment.

The authority delegated to the Chief to amend the contract amount has been exhausted. Board approval is required for an additional contract increase to be effective during the first year of the contract.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

The first year of the contract commenced February 1, 2008, and concludes on January 31, 2009. Identified service requirements exceed the Chief's authority to amend the contract. The Contract authorizes the Chief to approve contract cost changes up to ten (10) percent each contract year. Sufficient contract authority remains to provide services through December 31, 2008. The increase will provide for continuation of services during the final month of the initial contract year.

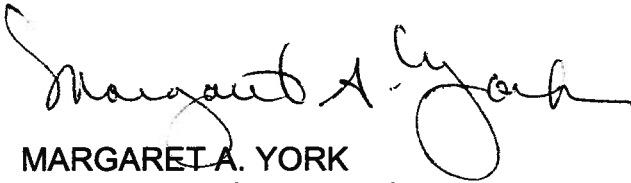
**IMPACT ON CURRENT SERVICES:**

Securitas Security Services USA, Inc., has agreed to provide the security guards needed to continue current service levels required by the client departments. An increase in contract value will allow the contractor to provide uninterrupted services at the current contract rates.

**CONCLUSION**

It is requested that the Executive Office/Clerk of the Board return four certified copies of the minute order and the adopted, stamped Board Letter to the Office of Public Safety, Contract Division, 13001 Dahlia Street, Downey, California 90242.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Margaret A. York". The signature is fluid and cursive, with a large loop at the end.

MARGARET A. YORK  
Chief, Office of Public Safety

MAY:MM:mlr

c: County Counsel  
Doyle Campbell